

Fauquier County Parks & Recreation Department Board

July 12, 2006 Vint Hill Village Green New Baltimore, VA

Present:

Carl A. Bailey, Chairman
David Graham, Vice Chairman
Debbie Reedy, Treasurer
Donald P. Johnson, Jr.
Tom Harris
Larry Miller, Ex Officio
Sandy Chamberlin, P&R Staff

A motion was made by Debbie Reedy to open the Public Hearing on Budget for FY08. Motion was seconded by Tom Harris.

7:05 p.m. Public Hearing – Budget for FY08

Chairman Bailey explained the process for the public hearing and received the following verbal requests/comments from presenters:

<u>Presenter</u>	<u>Organization</u>	<u>Request</u>
Kathleen McClelland	American Children of SCORE	\$ 2,000
John Gregory	Boys & Girls Clubs of America	\$20,000
Ed Dandar, Jr.	Elk Run Anglican Church Site Preservation Project	\$ 2,000
Lori Hudson	Fauquier Youth Lacrosse League	\$ 3,000
Tim Schulke	Fauquier County Soccer Club	\$22,000
Don Richardson	Fauquier Community Theatre	\$ 3,000
Jennifer Horste	Fauquier Girls Softball Assn.	\$ 6,000
Lorene Payne	Southern Fauquier Historical Society	\$ 5,000

Chairman Bailey reminded all attendees that organizations receiving funds must claim them by the date provided in the award notification. Unclaimed funds will be reallocated.

A motion was made by Debbie Reedy and seconded by David Graham to close the public hearing. The Public Hearing was closed at 7:35 p.m.

A motion was made by Debbie Reedy to open the Parks and Recreation Board Meeting.
Seconded by David Graham

Parks and Recreation Board Meeting

I. Call to order

The Parks and Recreation Board meeting was called to order at 7:40 p.m. by Chairman Carl A. Bailey.

II. Pledge of Allegiance

III. Approval of Agenda

A motion was made to accept the revised Agenda to include the Zoning Ordinance Text Amendment – Flood Plain Overlays. Seconded by Debbie Reedy. The vote was unanimous in favor of accepting the revised Agenda

VI. Consent Agenda

- A. Minutes
- B. Treasurer's Report & Payment of Bills
- C. Policy Revision – Facilitation of Meetings
- D. Payment for Fauquier Promise Advertisement
- E. Policy Revision – Fees and Charges

Motion was made and seconded to adopt/approve the consent agenda consisting of: the minutes of the Parks and Recreation Board Meeting on June 7, 2006 as presented; the Treasurer's Report of check registers and financial reports as presented; proposed facilitation of meeting procedures policy A12-3 to adopt guidelines for receiving comments from citizens during Citizens' Time and during Public Hearings; authorization to use funds from the Marketing Trust Fund to pay for advertisement in Fauquier Promise's Youth Guide; proposed revised Fees and Charges Policy B 8-1 to increase the access fee to the fitness studio at Marshall Community Center. The vote was unanimous in favor of accepting the consent agenda.

VII. Reports

- A. Bids/Contracts Committee – Chairman Bailey stated that the Committee needs to meet again very soon
- B. Swimming Pool Committee – Debbie Reedy asked about the Phase II improvements. The Director stated a meeting is scheduled for 10 a.m. on July 13th to confirm when the improvements will be completed.
- C. School Coop Committee – Donald Johnson stated the Committee is scheduled to meet in August.
- D. Legislative Liaison – Debbie Reedy stated that she had nothing to add to the detailed information provided on the agenda page.
- E. Fauquier Youth Sports Coordination Council – Donald Johnson stated that the Council did not meet in June and an effort is being made to schedule a meeting in August.
- F. Budget Committee – Debbie Reedy stated that an August meeting is scheduled and an update will follow the meeting
- G. Revenue Philosophy/Policy Committee – Tom Harris stated that the Committee has not yet convened. Chairman Bailey stated that a meeting should be held soon to begin working on the policy.
- H. Director's Report – The Director reviewed a letter from a patron of the Vint Hill pool requesting that 18 punches remaining on her 2005 pool pass be honored. The Director stated that in 2005 there was no documentation provided with terms and conditions about carrying over pool punches from one year to the next. This was addressed in 2006 and there should be confirmation that those purchasing pool passes agree to the terms and conditions. The Director recommended that in this case the pool pass punches be honored in 2006. The Board concurred.

The Director shared a book of pictures of the progress being made at Bradley Field, Monroe Park, Northern Sports Complex, Rady Park, Warrenton Branch Greenway and Warrenton Middle School.

VII. Action Items

- A. Sports Complexes – The Director Stated that the Central Complex is behind schedule and the grant for the shelters expires on September 15th, 2006. A second extension of the grant has been requested. The value of the grant is \$110,000
- B. Computer Clubhouse Proposal/Study – **Motion was made by Donald Johnson**

to have the Parks and Recreation picnic before the August 2nd meeting and schedule a work session for the clubhouse proposal to being at 6 p.m. prior to the September meeting. The motion was seconded by Debbie Reedy and the vote was unanimous in favor.

H. Monroe Park Interpretive Master Plan – This item was moved forward to accommodate an update from Lonny Schwartz and Brigid Laurie of The Design Minds, Inc. **Motion was made by Donald Johnson to accept the Master Interpretive Plan for Monroe Park. The motion was seconded by David Graham and the vote was unanimous in favor.**

C. Edgewood East Property Feasibility Study – **Motion made by Donald Johnson to have the County acquire the Edgewood East/Jones land for future park space after clarification of legal assessment. The motion was seconded by David Graham and the vote was unanimous in favor.**

D. Piedmont Futsal Soccer Request – **Motion made Debbie Reedy to adopt the proposed agreement with Piedmont Futsal. The motion was seconded by Tom Harris and the vote was unanimous in favor.**

E. Surplus Property Policy – **Motion made by Debbie Reedy to approve the Surplus Property policy. The motion was seconded and the vote was unanimous in favor.**

F. Community Contributions – **Motion made by Debbie Reedy to hold the remaining \$17,986 from the Optimist Club allocation in the discretionary fund, the amount to be reserved for the Youth Basketball Program. The \$3,000 requested by Mary's Family will remain in the discretionary fund. Motion was seconded by Donald Graham. Motion was seconded by Donald Johnson and vote was unanimous in favor.**

G. Assistant Director Job Description – **Motion made by David Graham to approve the job description for the Assistant Director. Vote was unanimous in favor.**

I. Dates for August and September 2006 Meetings – Debbie Reedy stated that the September 6th date may conflict with school Open House. **The August 2nd date was approved for the August meeting and the September meeting date will be confirmed at the August meeting.**

J. Zoning Ordinance Text Amendment – Flood Plain Overlay – **Motion made by Debbie Reedy that a letter is sent to the County Planning Commission requesting that the amendment be postponed until a worksession can be scheduled with the Parks and Recreation Board. The motions were seconded by Donald Johnson. The vote was unanimous in favor.**

IX. Information Items

A. Lighting Maintenance Study – The Director stated that the department is going out for bids on the 5 poles needed. Current vendor will be asked to bid on installation only.

B. Evaluation Planning Process – Following a brief discussion the Board stated that Community Development should be encouraged to complete the response as soon as possible.

C. Optimist Club Dissolution – The Director stated that Parks and Recreation doesn't currently have staff to handle the activities previously offered by the Optimist Club. Chairman Bailey asked for suggestions from the Director in addition to those already noted.

D. Connections Plan – The Director stated that the department is waiting for the final plan.

E. Community Contributions – The Director confirmed that the funds awarded to Youth Football were given to the Fauquier Community Theatre since Youth Football didn't claim the funds in a timely manner as instructed by the Board in June.

F. In-house Promotions Staff Study – As noted on material provided.

X. Board Time

Donald Johnson commented that the construction at Monroe Park looks good.

Referencing the Youth Basketball Program, Donald Johnson stated that he is taking the proposal to another group for consideration.

XI. Adjournment

There being no further business, **motion to adjourn the meeting was made by Donald Johnson. The motion was seconded by Debbie Reedy. The vote was unanimous in favor.**
The meeting adjourned at 8:30 p.m.

Carl A. Bailey
Chairman
Parks and Recreation Board

Date